

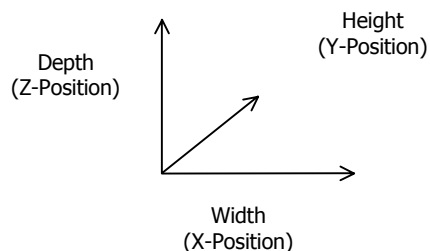
APOLLO 8.1

MERCHANDISING PALLETS

Pallets are made up of blocks and free-hand surfaces. The blocks are the bottom structures that make up the design of the Pallet. The free-hand surface is the flat shelf laid across the blocks that allows for products to be merchandised on the structure.

Tips for Merchandising Pallets:

1. Keep multiple views (e.g., Top, Front, Side, 3D) of the planogram open.
2. Only the Length and Depth of the Pallet itself (i.e., blocks and free-hand surfaces) can be changed. Adjusting the Fixture Height adjusts only the available merchandisable space, not the Height of the blocks that make up the structure.
3. When receiving Fit-check errors, remember to check the Free-Hand surface dimensions, not the Advanced Fixture dimensions. The free-hand surface is the actual merchandisable area of the shelf.
4. Free-hand surfaces are merchandised like Coffin Cases.



5. To access the check box for 'Allow Different Items Deep (No Auto Fill)' or 'User Defined Capacity',
Do one of the following:

Option 1:

1. Right mouse click on the free hand surface part of the fixture.
2. Choose Properties.
3. Select Options Tab.

Option 2:

1. Shift + double left mouse click on the free hand surface part of the fixture.
2. Select Options Tab.

Option 3:

1. Double click on any part of the fixture.
2. Place check in box labeled 'Use Previous/Next to show all parts of this advanced fixture'.
3. Select Options Tab.
4. Click on the 'Next' button until you get to the free-hand Surface shelf type.

Shortcut Keys

Shift + Left/Right Arrow: Adds/Removes Facings

Shift + Up/Down Arrow: Adds/Removes Fronts High

Shift + Home/End: Adds/Removes Fronts Deep (Only works when 'Allow Different Items Deep - No Auto Fill' is turned on)

Ctrl + Left/Right Arrow: Moves product as far left/right as possible to nearest product or end of merchandisable shelf area.

Ctrl + Up/Down Arrow: Moves product as far forward/backwards as possible to nearest product or end of merchandisable shelf area.

Ctrl + Home/End: Moves product as far up/down as possible to nearest product or end of merchandisable shelf area. (Only works when 'Allow Different Items Deep - No Auto Fill' is turned on).

Pallet Dimensions

- *X-Position* = Distance from left side of section to left side of shelf
- *Y-Position* = Distance from bottom of section to bottom of shelf
- *Z-Position* = Distance from back of section to back of shelf
- *Fixture Length* = Free-Hand Surface Length
- *Fixture Height* = Free-Hand Surface Depth + Total Block Height of Pallet
- *Fixture Depth* = Free-Hand Surface Height

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